

# PRINCIPAL

**Sh. L.N. Pradhan**

**OVERLL COORDINATOR**

**Mr. R.K Patel**

**SUPERVISORS**

**NUR – STD V**

**Mrs.  
JYOTSNA  
MISHRA**

**STD VI – VIII**

**Mrs. BABITA  
GUPTA**

**STD IX & X**

**Mr. BIJAYA  
KU. MISHRA**

**STD XI & XII**

**Mrs.  
TAPOSHI  
PRADHAN**

# SUPERVISORS

**NUR – V**

**STD VI – VIII**

**Mrs. JYOTSNA MISHRA**

**Mrs. BABITA GUPTA**



## ACADEMIC COORDINATORS

<b>KG CLASS</b>	<b>MADHU CHANDA MOHANTY</b>
<b>CLASS I</b>	<b>PRIYANKA MISHRA</b>
<b>CLASS II</b>	<b>ANITA MOHANTY</b>
<b>CLASS III</b>	<b>DEEPIKA SAHU</b>
<b>CLASS IV</b>	<b>PRAVATI MOHANTY</b>
<b>CLASS V</b>	<b>NIBEDITA PANDIA</b>

## ACADEMIC COORDINATORS

<b>CLASS - VI</b>	<b>ANANDINI MISHRA</b>
<b>CLASS – VII</b>	<b>SOUMITA MANDAL</b>
<b>CLASS - VIII</b>	<b>PUSPANGINI MOHANTY</b>

# SUPERVISORS

**STD IX & X**

**Mr. BIJAYA KU. MISHRA**

**STD XI & XII**

**Mrs. TAPOSHI PRADHAN**



## ACADEMIC COORDINATORS

**CLASS - IX**

**SMITA  
MISHRA**

**CLASS - X**

**SHARMISTHA  
DASH**

## ACADEMIC COORDINATORS

**CLASS - XI**

**SOMA  
GHOSH**

**CLASS - XII**

**ANNAPURNA  
SARANGI**

# SUBJECT COORDINATORS

## STD. I TO V

ENG.	ARIJITA DASGUPTA
HINDI	SUNITA SAHOO
ODIA	SMITA SUCHARITA
SANS.	B. PATTNAIK
MATHS	NIBEDITA PANDIA
GEN. Sc.	DEEPIKA SAHOO
S.Sc	SMITA RAY

## STD. VI TO VIII

ENG.	ANANDINI MISHRA
HINDI	SUNITA SAMAL
ODIA	SMITA MISHRA
SANS.	B. PATTNAIK
MATHS	RAJASHREE PANDA
GEN. Sc.	PRIYA NAYAK
S.Sc	BIKASH KU. RATH

# SUBJECT COORDINATORS

## STD. IX & X

ENG.	<b>PARESH SAHOO</b>
HINDI	<b>USHA TIWARI</b>
ODIA	<b>LILIMA DASH</b>
SANS.	<b>BAIJAYANTI PATTNAIK</b>
MATHS	<b>SHARMISTHA DASH</b>
GEN. Sc.	<b>SIYARAM SAH, ANANYA DHAR &amp; PRIYA NAYAK</b>
S.SC	<b>BIJAYA KU. MISHRA &amp; NANDITA BOSE</b>

## STD. XI & XII

ENG.	<b>A. MOHANTY</b>
MATHS	<b>SOMA GHOSH</b>
PHY	<b>R.K PATEL</b>
CHEM	<b>A. SARANGI</b>
BIO	<b>T. PRADHAN</b>
COMP. Sc.	<b>SUMAN MISHRA</b>
ACCT.	<b>BALARAM BEHERA</b>
B.ST	<b>M.L.S RAY</b>
ECO.	<b>AJANTA MOHAPATRA</b>
GEOGRAPHY	<b>B.K MISHRA</b>

# CCA COORDINATORS

1) Mrs. LILIMA DASH &  
2) Mrs. PUSPANGINI MOHANTY

## SADHANA HOUSE

## PRERNA HOUSE

**SENIOR**

**JUNIOR**

**SENIOR**

**JUNIOR**

**(I/C) : SMITA  
ROY**

**(I/C) : ANITA  
MOHANTY**

**(I/C) : USHA  
TIWARI**

**(I/C) : SHREETI  
DASH**

**Associates :**

- a. B. PATTNAIK
- b. DEBASISH DASH
- c. RAJASHREE  
PANDA
- d. BIKASH KU. RATH

**Associates :**

- a. SUNANDA JENA
- b. SAMITA MOHANTY
- c. RAJLAXMI SENAPATI
- d. JULIE ANJALI

**Associates :**

- a. ANANYA DHAR
- b. SOUMITA MONDAL
- c. ACHYUTANANDA  
MISHRA
- d. SATYAJEET JANA

**Associates :**

- a. PRAVATI MOHANTY
- b. DEEPIKA SAHU
- c. PRAMILA KU. RAM
- d. SUNEETA SAHOO

# CCA COORDINATORS

1) Mrs. LILIMA DASH &  
2) Mrs. PUSPANGINI MOHANTY

## SATYA HOUSE

## PRAGATI HOUSE

**SENIOR**

**JUNIOR**

**SENIOR**

**JUNIOR**

**(I/C) : PARESH  
SAHOO**

**(I/C) : MINATI  
NAHAK**

**(I/C) : SHARMISTHA  
DASH**

**(I/C) :  
KANAKLATA  
MISHRA**

**Associates :**

**Associates :**

**Associates :**

**Associates :**

- a. MANISHA MISHRA
- b. JAYASHREE DASH
- c. SURAJ KU.  
PRADHAN
- d. SWAPNA GHOSH

- a. ANURADHA MANDAL
- b. B.L DASH
- c. SUSHMITA CHINTAK
- d. PRIYANKA MISHRA

- a. PRIYA NAYAK
- b. G.B PATTNAIK
- c. RAZIA SULTANA
- d. N.R DASH

- a. SANGHAMITRA  
PARIDA
- b. BASANTI PRUETH
- c. SUNITA PANDA
- d. NILIMA NAYAK

# Responsibilities of House I/C<sub>s</sub> & Associates

- **All house teachers are responsible for all types of house activities done throughout the year.**
- **The house on duty is totally responsible for the discipline and cleanliness of the school campus.**
- **Presentation in the assembly, Proper discipline in front of the gate before and after school hour during recess & during any observation days should be checked.**



# OTHER WINGS OF CCA



## Competition I/C of Intra School Activities

<b>CLASS</b>	<b>INCHARGE</b>
<b>NURSERY</b>	SUSMITA GURU
<b>LKG</b>	MADHUCHHANDA MOHANTY
<b>UKG</b>	ANJU AGARWAL , SASMITA PANDA
<b>CLASS I &amp; II</b>	ANITA MANDAL, KANAKLATA MISHRA
<b>CLASS III TO V</b>	SMITA ROY, SOUMYA GURU
<b>CLASS VI TO VIII</b>	BABITA GUPTA , SMITA MISHRA
<b>CLASS IX TO X</b>	SUNITA SAMAL, BISWANATH THANAPATI

Seminar In – Charges :- **Concerned Sub – Heads**  
**& Over – All : TAPOSHI PRADHAN & ANNAPURNA SARANGI**

# OTHER WINGS OF CCA



## Competition I/C of Outside School Activities

<b><i>SUBJECTS</i></b>	<b><i>INCHARGE</i></b>
<b>ENGLISH</b>	ANSHUMAN MOHANTY, ARIJEETA DASGUPTA
<b>HINDI</b>	SUNITA SAMAL, SATPREET KAUR
<b>ODIA</b>	SMITA MISHRA , S.K PANDA, SUSMITA CHINTAK
<b>SCIENCE/ MATHS</b>	SHARMISTHA DASH, PRAVATI MOHANTY, G.B PATTNAIK
<b>SOCIAL SCIENCE</b>	NANDITA BOSE, RAZIA SULTANA, ANURADHA MANDAL
<b>CULTURAL</b>	PULIN CH. ROUTRAY, SANGITA MOHANTY, JYOTISHREE MOHAPATRA, ANITA MANDAL
<b>ART</b>	PRABIR KU. MISHRA, ARIJITA DASGUPTA
<b>QUIZ/ G.K</b>	BIJAYA KU. MISHRA, SATYAJIT JANA

# OTHER WINGS OF CCA



## CLUB ACTIVITIES

<b>CLUB</b>	<b>INCHARGE</b>	<b>ACTIVITIES</b>
<b>SCIENCE</b>	<b>(I/C) :- MRS. TAPOSHI PRADHAN</b> <b>ASSOCIATES :-</b> 1) MR. DINESH BISWAL, 2) MS. SWAPNA GHOSH	<b>EXHIBITIONS</b>
<b>LITERARY</b>	<b>(I/C) :- MR. PARESH SAHOO</b> <b>ASSOCIATES :-</b> 1) MRS. REENA BONIK 2) MRS. SMITA MISHRA	<b>DEBATE, ELOCUTION &amp; SPEECH</b>
<b>MUSIC</b>	<b>(I/C) :- MR. PULIN CH. ROURAY</b>	<b>DANCE, SONG, ACTING &amp; CELEBRATIONS</b>
<b>Fit &amp; Fine</b>	<b>(I/C) :- MR. A.K ROUT</b> <b>ASSOCIATES :-</b> 1) MRS. MINATI PATRA 2) MRS. SUNITA SAMAL	<b>YOGA, MASS DRILLS, GAMES (INDOOR &amp; OUTDOOR)</b>
<b>Quiz</b>	<b>(I/C) :- MR. B.K MISHRA</b> <b>ASSOCIATE :-</b> 1) MR. SATYAJIT JANA	<b>INTER &amp; INTRA HOUSE SCHOOL QUIZ COMPETITION</b>

# OTHER WINGS OF CCA



## CLUB ACTIVITIES

<b>CLUB</b>	<b>INCHARGE</b>	<b>ACTIVITIES</b>
<b>Art &amp; Craft</b>	<b>(I/C) :- PRABIR MISHRA</b> <b>ASSOCIATES :-</b> ARIJITA DASGUPTA	<b>EXHIBITIONS &amp; CAMPUS DECORATION</b>
<b>Dance</b>	<b>(I/C) :- JYOTISHREE MOHAPATRA</b> <b>ASSOCIATES. :-</b> SANGEETA MOHANTY ANITA MANDAL	<b>DANCE &amp; CELEBRATION</b>
<b>LAW</b>	<b>(I/C) :- SOMA GHOSH</b> <b>ASSOCIATES. :-</b> BISWANATH THANAPATI	<b>AWARENESS PROGRAMME REGARDING POCSO ACT</b>
<b>FLAEC</b>	<b>(I/C) :- AJANTA MOHAPATRA</b> <b>ASSOCIATES. :-</b> M.L.S ROY	<b>CONDUCT FINANCIAL LITERACY PROGRAMME</b>

# OTHER WINGS OF CCA



## CULTURAL IN – CHARGE :

1. PULIN CH. ROUTRAY
2. SANGITA MOHANTY
3. ANITA MANDAL
4. JYOTISHREE MOHAPATRA
5. KANAKLATA MISHRA

## JUDGES

ODIA	HINDI	ENGLISH	MATHS
LILIMA DASH	BABITA GUPTA	ANSHUMAN MOHANTY	SHARMISTHA DASH
SMITA MISHRA	SUNITA SAMAL	BISWANATH THANAPATI	S.K PATEL & SOMA GHOSH

# JUDGES

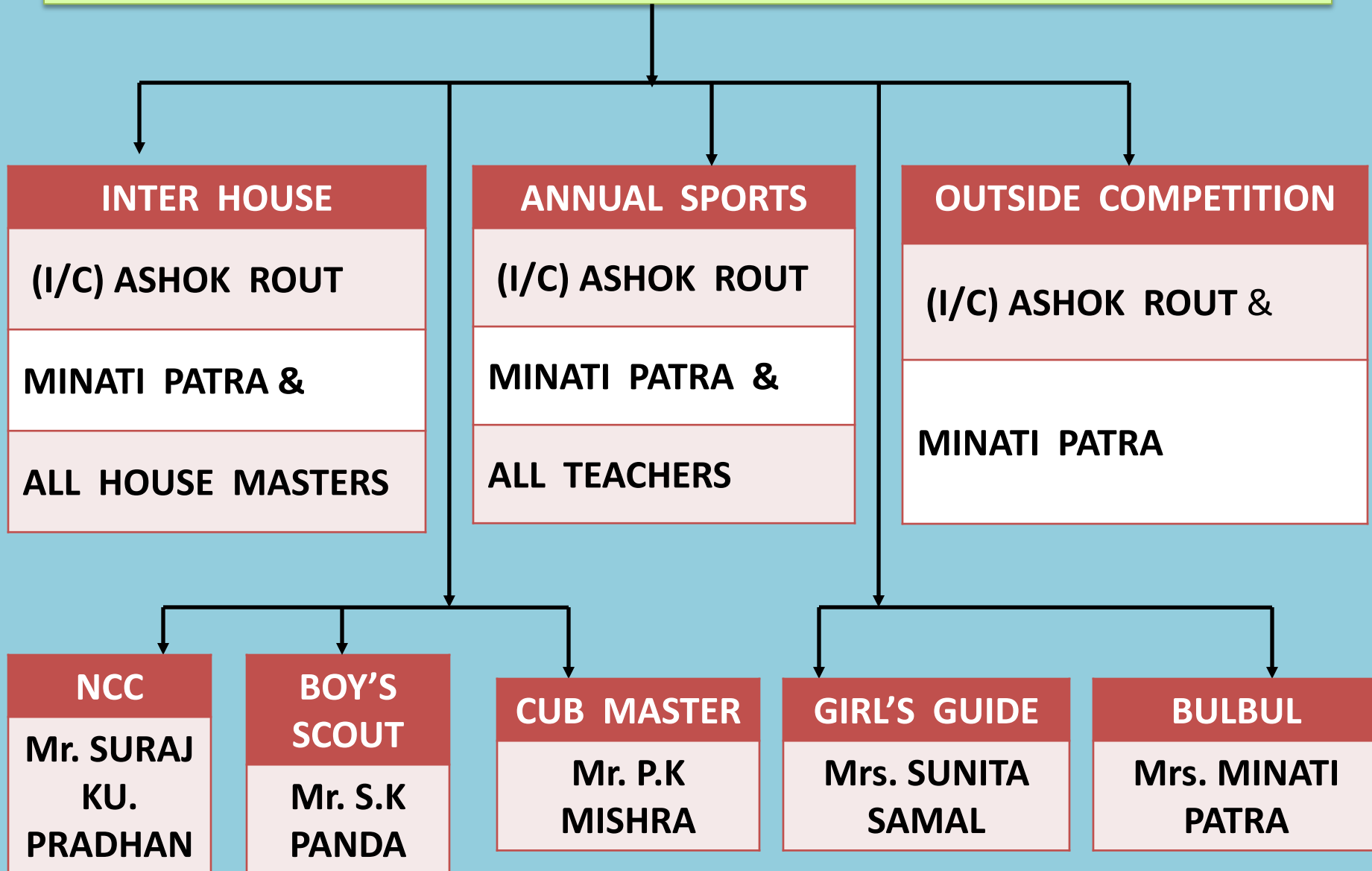
SONG	DANCES	DRAWING / PAINTING / PHOTOGRAPHY/ ART & CRAFT	COOKING
PULIN ROUSTRAY	JYOTISHREE SARANGI	PRABIR KU. MISHRA	BABITA GUPTA
PARNA BANERJEE	SANGITA MOHANTY	ARIJITA DASGUPTA	SMITA RAY
-----	-----	ASHOK ROUT	-----

**SKIT / MONO ACTING**

**PRABIR KU. MISHRA**

**S.K PANDA**

# SPORTS ACTIVITIES



# OTHER RESPONSIBILITIES

SL. NO.	PARTICULARS	TEACHERS
1	SCHOOL MAGAZINE	(I/C) – Mr. Anshuman Mohanty, Mrs. Lilima Dash, Mr. Prabir Mishra & Ms. Arijita Dasgupta
2	CAMPUS DECORATION/ DISPLAY BOARDS	(I/C) – Mr. Prabir Ku. Mishra, Ms. Arijita Dasgupta, Mr. Debasish Das & All Club Incharges
3	LATE COMMERS	(I/C) – Mr. S.K Panda & Mr. Dusmanta Behera
4	SCHOOL UNIFORM	(I/C) - Mr. A.K Rout, Mrs. Minati Patra, Mr. Dusmanta Behera & All Class teachers
5	MORNING ASSEMBLY	(I/C) – Mr. Pulin Routray, Mrs. Nandita Bose, Mr. A.K Rout, Mrs. Minati Patra, Mr. Biswanath Thanapati & Concern House Master
6	TIME TABLE	(I/C) – Mr. Sumanta Ku. Patel & Mr. Bijaya Ku. Mishra
7	LEAVE INCHARGE	Mr. R.K Patel
8	CLASS ARRANGEMENT	(I/C) – Mr. Sumanta Ku. Patel & Mr. Manoranjan Swain



# OTHER RESPONSIBILITIES

SL. NO.	PARTICULARS	TEACHERS
9	<b>DISTRIBUTION OF TEXT BOOKS</b>	(I/C) – Mr. M. Swain & Mr. B. Mohanta
10	<b>EXAMINATION (HOME/ DAV/ CBSE)</b>	a) Sr. Secondary :- Mrs. Annapurna Sarangi b) Secondary :- Mr. Siyaram Sah & Mr. Balaram Behera c) Primary :- Mrs. Jyotsna Mishra & Mrs. Nibedita Pandia d) All Computer related work :- Mr. Suman Mishra
11	<b>Downloading Circulars &amp; Online related work</b>	Mr. Suman Mishra & Mr. Jagannath Nayak
12	<b>PUBLIC EXAMINATIONS</b>	(I/C )- Mr. R.K Patel, Mr. M. Swain, Mr. B.K Mishra & Mr. Siyaram Sah
13	<b>SCHOLARSHIP EXAM</b>	(I/C) – Mrs. Jyotsna Mishra , Ms. Soma Ghosh, Mr. Satyajit Jana, Mrs. Pravati Mohanty & Mr. Debasish Das
14	<b>WORKSHOPS &amp; SEMINARS</b>	(I/C) – Mrs. Taposhi Pradhan & Mr. Suman Mishra

# OTHER RESPONSIBILITIES

SL. NO.	PARTICULARS	TEACHERS
16	CULTURAL PROGRAMMES	Mr. Prabir Mishra (Co-ordinator), Mr. Pulin Routray, Mrs. Sangeeta Mohanty, Mrs. Jyotishree Sarangi, Mr. A.K Choudhary & Mrs. Anita Mandal.
17	BLESSINGS CEREMONY & HAWAN FOR STD. X & STD. XII	Supervisors, CCA Coordinators & Class teachers of Std. IX & Std. XI
18	OLD STUDENTS' ASSOCIATION	(I/C) - Mr. R.K Patel & Mr. B.K Mishra
19	NTSE / KVPY / IAPT & CAREER COUNSELLING	(I/C) – Mr. Sumanta Ku. Patel, Mrs. Sharmistha Dash, Ms. Soma Ghosh, Mr. Dinesh Biswal & Mr. Satyajit Jana
20	FIRST AID	(I/C) – Mrs. Minati Patra, Mrs. Kanaklata Mishra, Mrs. Manisha Mishra, Mrs. Razia Sultana & Mrs. Lilima Dash
21	INCHARGE OF LABORATORIES	Mr. Sourav Dutta, Mrs. Tapashi Pradhan, Mrs. Annapurna Sarangi & Mr. Suman Mishra
22	SPECIAL CLASSES (PRIME – 40 )	(I/C) - Mr. Sumanta ku. Patel & Mrs. Annapurna Sarangi

# OTHER RESPONSIBILITIES

SL. NO.	PARTICULARS	TEACHERS
23	<b>PRESS, MEDIA PUBLICATION &amp; PUBLIC RELATIONS</b>	(I/C) – Mr. M. Swain, Mr. Biswanath Thanapati, Mr. A.K Choudhury & Mrs. Usha Tiwari
24	<b>EXHIBITIONS (Project Work)</b>	(I/C) – Mrs. Taposhi Pradhan, Mr. Dinesh Biswal, Mr. Sourav Dutta & All Subject Coordinators
25	<b>RECEPTION &amp; REFRESHMENT</b>	(I/C) - Mrs. Babita Gupta, Mr. R.K Bhushan, Mrs. Madhuchanda Mohanty, Mrs. Smita Roy, Mrs. Anita Mohanty , Mrs. Meeta Mohanty & Mrs. Susmita Guru
26	<b>POOJA AND HAVAN</b>	(I/C) – Mrs. Baijayanti Pattnaik , Mr. Pulin Routray & Mrs. Sunita Sahoo
27	<b>SCHOOL DISCIPLINE</b>	(I/C) – Mr. A.K Rout, Mrs. Minati Patra, Mr. Dusmanta Behera , Supervisors & All Class Teachers
28	<b>ADMISSION COMMITTEE</b>	(I/C) – Mr. R.K Patel & Ms. Soma Ghosh
29	<b>STAFF MEETING MINUTES</b>	Mr. R.K Patel & Mr. Nihar Dash

# OTHER RESPONSIBILITIES

SL. NO.	PARTICULARS	TEACHERS
30	STAFF GET TOGETHER	(I/C) – Mr. A.K Rout, Mr. Prabir Mishra, Mrs. Kanaklata Mishra,, Mrs. Babita Gupta , Mrs. Soumita Mondal & Mr. Ravikant Bhusan
31	RESULT ANALYSIS & WEBSITE	Examination Incharges , Mr. Suman Mishra & Mr. Jagannath Nayak
32	EXCURSION & STUDY TOURS	All Supervisors & Mr. Ashok Ku. Rout
33	BUS INCHARGE	Mr. Manoranjan Swain & Mrs. Smita Roy
34	DAILY ATTENDANCE COLLECTION & ACTION	Mrs. M.L.S Roy
35	GENERAL STORE INCHARGE	Mrs. Alka Pattnaik & Mrs. Manisha Mishra
36	LIBRARY INCHARGE	Mr. Manoranjan Swain & Mr. Bhupati Mohanta
37	STORAGE OF BANNER & PHOTO	Mr. Prabir Mishra
38	SCHOOL CANTEEN	I/C – Mr. Siyaram Sah, Mrs. Babita Gupta & Mr. R.K Bhushan